

Background

Fife Contemporary has declared Climate Emergency and the challenges facing the environment will be at the heart of our forthcoming exhibitions and events programme. Free from a venue we deliver activities across Fife through partnerships.

We wish to contract a freelance curator/producer to devise, develop and deliver an exhibition with us planned for [Kirkcaldy Galleries](#) in March-May 2021. The exhibition should involve high quality contemporary visual art and craft and be presented in a way which engages a general audience.

Curator/Producer Role

In collaboration with the Fife Contemporary team carry out the following tasks:

- liaise with exhibition venue partners
- identify a theme you are interested in and have knowledge of within current climate and environmental issues as a focus for a strong visual art and craft exhibition highlighting the issue(s) and positive ways to approach it
- devise exhibition approach and identify potential artists
- devise exhibition budget
- issue contracts and liaise with artists
- organise exhibition transport – collections and returns
- organise insurance
- devise and organise exhibition display
- devise and organise interpretation materials, working with designer as appropriate
- co-ordinate and supervise exhibition installation and dismantling with relevant paperwork
- co-ordinate marketing activity, including social media
- devise and co-ordinate delivery of accompanying engagement activity
- organise documentation and feedback

Knowledge & Experience required

- ability to work as part of a team and independently
- experience of curating and delivering exhibitions successfully
- experience of working with artists, specifically exhibiting artists
- in-depth knowledge of current climate & environmental challenges
- commitment to addressing current climate & environmental challenges through the visual arts and craft
- knowledge of current visual art and craft practice, specifically relative to climate & environment
- experience of reaching wide audiences

Timeline

Development	April-August 2020
Production	September 2020 – March 2021
Installation	March 2021
Engagement activity	March – May 2021
Dismantling	May 2021
Reporting to partners and artists	June 2021

Fee

Based on 50 days' work over 15 months: £12,500. Some travel expenses will also be available. As a freelance worker the successful applicant will be responsible for their own tax and NI, plus public liability insurance. The fee will be paid in instalments: £1,000 on signing of contract then £1,500 at the end of June 2020, August 2020, October 2020, December 2020, February 2021, April 2021 with a final instalment of £1,000 on submission of the final reporting June 2021.

How to apply

Tell us why you wish to undertake the project and outline your relevant knowledge and experience which would enable you to carry it out.

Enclose a current CV including a referee who we will contact in the event of our offering you the opportunity.

Send to jobs@fcac.co.uk inserting **Environmental Exhibition Project Curator/Producer** into the subject line of the email.

To discuss the project before applying, please contact Fife Contemporary Director:
diana.sykes@fcac.co.uk / 01334 474610

We welcome and encourage applications from all sections of the community, and will not discriminate on grounds of race, colour, ethnic or national origins, gender, sexual orientation, age, disability, or religious beliefs. To help us monitor our performance we will ask you to fill in a confidential monitoring form.

Deadline

Monday 9 March 2020 at 5pm

Interview date

Monday 16 March 2020